

Planning Commission Meeting Minutes

April 14, 2025

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The Town of Orange Planning Commission held a work session meeting at 6:00 p.m., in the Town of Orange Community Meeting Room. Planning Commission members present were: Chairman Benjamin Sherman, Vice-Chair Page Sullenberger, Commissioners Rita Carroll (arrived at 6:03 p.m.) and Jeffrey Crane. Staff members present were Director of Community Development Deborah Kendall, Deputy Town Clerk Kimberly Strawser, CZA, CMC and Town Attorney Catherine Lea. Mayor J. Harrison Cluff was also present.

CALL TO ORDER

Chairman Sherman called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum present.

CONSIDERATION OF PLANNING COMMISSION MINUTES OF OCTOBER 28, 2024 AND NOVEMBER 12, 2024

A motion was made by Chairman Sherman, seconded by Vice-Chair Sullenberger, to approve the meeting minutes of October 28, 2024, and November 12, 2024, as presented. On vote, Chairman Sherman – aye, Vice-Chair Sullenberger – aye, Commissioner Carroll – aye, and Commissioner Crane – aye. Motion carried.

UPDATES FROM THE COMMISSION REGARDING COMPREHENSIVE PLAN COMMITTEES

Chairman Sherman welcomed Deborah Kendall the new Director of Community Development and asked her to introduce herself.

Chairman Sherman welcomed Jeffrey Crane the new Planning Commissioner and asked him to introduce himself.

Chairman Sherman welcomed Mayor J. Harrison Cluff to the Planning Commission as the ex-officio.

Chairman Sherman stated that there was an opening on the Planning Commission and if anyone was interested to contact the Deputy Town Clerk.

Chairman Sherman reported that the Comprehensive Plan Committees had been put on hold since November 2024.

The Director of Community Development asked the Commission how they wished to proceed with the revisions to the Comprehensive Plan. Vice-Chair Sullenberger stated that the Commission needed updated Census data. The Director of Community Development stated that Census data should be reviewed and updated moving forward. Chairman Sherman stated that Census data was received at their October 2024 meeting. Commissioner Carroll stated that better town representation was needed.

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The Director of Community Development reported on how the Town of Gordonsville made updates to their Comprehensive Plan. The Director of Community Development stated that community outreach meetings were held in different locations in Gordonsville, and they also had a survey that was sent out to residents/businesses.

After discussion, it was the consensus of the Commission to put together a survey, look into holding community meetings, and put out a Code Red regarding updates to the Comprehensive Plan. The Director of Community Development stated that she would put together a plan of action and bring it back to the Commission at their next meeting.

DISCUSSION ON MAIN STREET CONCEPT PLAN

Chairman Sherman reported that an email was received from Marsha Jacobs and given to the Commission regarding the Main Street Concept Plan.

The Director of Community Development stated staff was looking for feedback from the Commission regarding the Main Street Concept Plan so that their comments could be forwarded to Town Council.

After discussion, it was the consensus of the Commission that staff reach out to the engineer to see if they would be available to make a presentation regarding the Main Street Concept Plan. The Director of Community Development stated that she would reach out to the engineer.

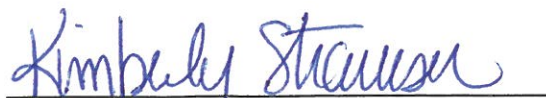
UPDATES FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT

The Director of Community Development stated that her latest report was included in their package, and she would provide this report each month. A brief discussion was held.

NEXT MEETING

Monday, April 28, 2025, at 6 p.m.

With no further business to come before the Commission, the meeting adjourned at 6:36 p.m.



Kimberly Strawser, CZA, CMC
Deputy Town Clerk



Chairman Benjamin Sherman